

**Department of Laws  
Panjab University, Chandigarh**

**Notice**

This is to inform the 4<sup>th</sup> and 6<sup>th</sup> semester students who want to do their internship with Punjab State Legal Services Authority are hereby directed to read the official guidelines and fill the attached form by tomorrow i.e. 3<sup>rd</sup> January 2024 and e-mail the same to [pulawplacement@gmail.com](mailto:pulawplacement@gmail.com).



**PUNJAB STATE LEGAL SERVICES AUTHORITY**

**Students  
INTERNSHIP  
PROGRAMME  
&  
RESEARCH PROJECTS**

**INTERNSHIP PROGRAMME  
&  
RESEARCH  
PROJECTS  
(FOR STUDENTS)**

Punjab State Legal Services Authority is actively pursuing works aimed at providing "Access to Justice for all". As per NALSA directions, various Legal Aid Clinics have been started, Para Legal Volunteers have been trained, Legal Literacy Awareness Camps have been organized and Lok Adalats have been held. In view of the above activities of PLSA and keen interest shown by the students of Law Colleges at various levels, a need for an Internship Programme was felt so that the students could use their legal knowledge, skills and boundless energy to take initiatives to reach out to weaker sections of the society and provide the benefits of Legal Aid Programs to them.

**OBJECTIVE**

1. To connect the members of socially & economically weaker sections of society and undertrials/ convicts, with the help of interested and willing students with a view to create an enabling environment in which they are able to easily access legal aid mechanism for enforcement of their rights.
2. To effectively implement various NALSA schemes.
3. The Internship and Research Projects will give students and other persons, an insight into the legal aid mechanism and various legal literacy programs and Schemes framed for "Access For Justice To All".
4. To promote Lok Adalat, Settlement through Pre-litigative Mechanism, Mediation and Conciliation.

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5. To conduct social audits and analytical researches for devising new policies and legal aid schemes

### **INTERNSHIP/RESEARCH PROJECT GUIDE**

The Interns and the Researchers will work under guides appointed by the Member Secretary, Punjab State Legal Services Authority and they shall submit the report to the Member Secretary, Punjab State Legal Services Authority.

### **EDUCATIONAL QUALIFICATION**

Students with following qualifications will be considered on merit basis:

Students undergoing 5 year integrated course in Law/LLB (3 years course), LLM students and undergraduate students.

### **PROJECT AREAS**

The Interns shall be required to undertake projects which involve:-

1. Organising legal awareness camps and seminars.
2. Preparing, Updating and improving the study material for PLVs and general masses on legal aid and legal rights under various social welfare legislations for mass awareness.
3. Conducting area-specific surveys to get feedback regarding the depth of implementation of various legal aid programmes.
4. Assist in implementation of various schemes of NALSA for the weaker sections of the society.

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5. Visit the Jails to conduct survey on the following points:
  - a. Personal information of the prisoners regarding their cases.
  - b. Women Prisoners and their children.
  - c. Separation of juveniles from the other prisoners.
  - d. Health of prisoners/hygienic conditions in jail.
  - e. Availability of vocational, semi-skilled or other job oriented opportunities.
  - f. Visits of family members of the prisoners.
  - g. Services/facilities being provided by the Legal Services Institutions.
  - h. Building and Infrastructure of jail
6. Make documentaries and short films to spread legal awareness and conduct such programs of advertisement.
7. Co-ordinate with other agencies and devise schemes for publicity of legal aid schemes.
8. Visit to villages, Colleges, Schools, Slum areas, Orphanages Homes, Children Homes, Observation Homes and other such places to spread legal awareness and to provide legal aid to them.
9. To understand the working of State Authority and DLSA and suggest ways and means to improve its functioning and working.
10. To develop softwares for office automation, better implementation of Schemes of NALSA.
11. To provide legal aid and assist the Legal Aid counsels to present the cases in Hon'ble Courts.
12. To develop bridge between the marginalized sections of society and Legal Services Institutions.

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13. To promote pre-litigation & conciliation & counseling with special emphasis on matrimonial matters.
14. Any other project as assigned Member Secretary with the approval of Hon'ble Executive Chairman.

### **DURATION**

Interns shall be required to undergo minimum two weeks internship and the duration of Internship can extend upto three months.

The Internship shall be available all round the year for deserving Students, subject to the approval by Hon'ble Executive Chairman.

As regards the Social Research or and other research involving Legal Services, duration can vary according to the requirement of the Research/Project.

### **HOW TO APPLY**

The students interested in applying for the internship programme and for Research Projects shall be required to submit an application in the proforma attached.

Applications in the prescribed format complete in all respects can be sent through post, addressed to the Member Secretary, Punjab State Legal Services Authority, Site No.126, Sector 69, SAS Nagar or through e-mail at [ms@puls.gov.in](mailto:ms@puls.gov.in)



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### **ACADEMIC CREDIT**

On the concluding day of the internship, the Intern shall have to present a project report/paper on work done during the internship/Research Project with special remarks on problems & challenges faced by the beneficiaries in accessing legal aid and their recommendations to improve the efficiency of legal aid mechanism so as to ensure equal opportunity of justice to all.

On evaluation of the work done and data compiled during the project, a Certificate of Internship will be issued to the Intern by the Member Secretary, Punjab State Legal Services Authority.

If the project reports submitted by the interns are found very useful, their names will also be recommended for consideration as Para Legal Volunteers.

### **CANCELLATION OF INTERNSHIP**

The internship/Research Project can be cancelled before its completion, without assigning any reasons thereof, if the Intern/person doing research is found to be indulging in activities detrimental to the interests of the State Authority. In case of cancellation, no honorarium shall be paid.

Sd/-  
Member Secretary

**PUNJAB STATE LEGAL SERVICES AUTHORITY**

**Application  
formfor  
Student Internship Programme & Research Projects**

Affix your latest  
passport size  
photograph  
here

- 1. Name of the applicant \_\_\_\_\_
- 2. Father's Name \_\_\_\_\_
- 3. Date and place of Birth \_\_\_\_\_
- 4. Nationality \_\_\_\_\_
- 5. Permanent Address \_\_\_\_\_  
\_\_\_\_\_
- 6. Correspondence Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 7. Contact No. \_\_\_\_\_
- 8. E-mail address \_\_\_\_\_
- 9. Educational Qualification \_\_\_\_\_
- 10. Present college/university \_\_\_\_\_
- 11. Social activities \_\_\_\_\_
- 12. Other relevant information \_\_\_\_\_

Dated:  
Place

Signature of applicant